

**MINUTES OF THE MEETING OF CONSULTANTS' SELECTION COMMITTEE OF ADP SCHEME NO.2167 FOR
MEDIA MONITORING CELL INTO RAPID RESPONSE CENTRE OF INFORMATION & ARCHIVES DEPARTMENT,
GOVERNMENT OF SINDH HELD ON 03.04.2013**

The meeting of Consultants' Selection Committee was held under the Chairmanship of Director General Public Relations in his office on 03.04.2013 regarding evaluation of technical and financial proposals of the firms who had responded to Bid Documents.

The meeting started with recitation of Holy Quran

The meeting was attended by following:-

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| a. | Dr. Zulfiqar Ali Shalwani
Director General (PRs) | Chairman |
| b. | Mr. Mansoor Ahmed Rajput
Director (Admin & Accounts) | Member / Secretary |
| c. | Mr. Mumtaz Ali Gopang
Deputy Secretary (Finance Dept.) | Member from FD |
| d. | Mr. Toufeed Shaikh
PO(Education Section) P&D Dept. | Member from P&D |
| e. | Mr. Altaf Hussain Memon
Section Officer (G) Information Dept. | Member |

The Chair informed the committee that two members i.e. Director Information (Press Information and Electronic Media) did not attend the meeting due to official engagements.


The Documents of the firms applied in response to the advertisement of "Bid Documents" were placed before the Consultants' Selection Committee for Technical and Financial Evaluation of the firms.


The Committee examined all the bids and evaluated them technically and financially and agreed with evaluation criteria and granted marks to the consultant firms. Accordingly, the Committee signed the proforma for qualified consultant firms.

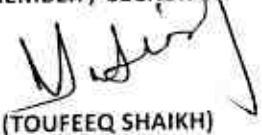
After discussion, the Committee agreed in principle to award the contract to M/s. Sapphire Consulting Services (Pvt.) Ltd. Karachi as suitable for work order.


The meeting ended with vote of thanks to and from the chair.


(ALTAF HUSSAIN MEMON)
SECTION OFFICER GENERAL
MEMBER


(MUMTAZ ALI GOPANG)
DEPUTY SECRETARY (FINANCE DEPTT.)
MEMBER


(MANSOOR AHMED RAJPUT)
DIRECTOR INFORMATION (ADMIN & ACCOUNTS)
MEMBER / SECRETARY


(TOUFEEQ SHAIKH)
PLANNING OFFICER (EDUCATION SECTION)
PLANNING & DEVELOPMENT DEPARTMENT
MEMBER


(DR. ZULFIQAR ALI SHALWANI)
DIRECTOR GENERAL PUBLIC RELATIONS
CHAIRMAN

INFORMATION & ARCHIVES DEPARTMENT

Technical & Financial Evaluation Report

UPGRADATION OF MEDIA MONITORING CELL INTO RAPID RESPONSE CENTRE

Evaluation Parameters	Sapphire Consulting Services (Pvt) Ltd					
	Marks	Prime Trading	NAD Engineering	Multi Engineering	Murad Engineering	Sapphire Consulting Services (Pvt) Ltd
Company Profile	25	10	10	10	15	23
Financial Soundness/Status	25	2	2	9	22	22
Company Experience	150	20	20	60	40	135
Technical Solution	300	85	80	100	200	255
Team Qualifications	200	40	40	40	70	150
Financial Proposal	300	N/A	N/A	N/A	N/A	300

Formula For Calculating Marks :

M=Minimum Technically Qualified Financial Bid

B=Actual Financial Bid

Financial Score=(M/B)xWeight


Total Marks	1000	157	152	219	347	885
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Remarks


05 Companies / Firms submitted RFP (Technical & Financial Proposal)
01 Company / Firm qualified RFP (Technical & Financial Proposal)


Mr. Mumtaz Ali Gopang
Deputy Secretary
Finance Department


Mr. Toufeeq Shaikh
Planning Officer (Education Section)
Planning & Development Department


Mr. Mansoor Ahmed Rajput
Director Information (Admin & Accounts)
Information Department


Dr. Zulfiqar Ali Shalwani
Director General (Public Relations) Sindh
Information Department


Mr. Altaf Hussain Memon
Section Officer (General)
Information & Archives Department

INFORMATION & ARCHIVES DEPARTMENT
 Technical & Evaluation Report
UPGRADATION OF MEDIA MONITORING CELL INTO RAPID RESPONSE CENTRE

54	Evaluation Parameter for proposal	Marks Obtained				
		Prime Trading no formation certificate attached yes N/A N/A and GST No Affidavit	NAO Engineering no formation certificate attached yes N/A and GST No Affidavit	Main Engineering no formation certificate attached yes yes No Affidavit	Mixed Engineering no formation certificate attached yes yes No Affidavit	Signature Consulting Services yes yes yes Affidavit attached
1	Company Profile (All companies should have sales tax and income tax registration numbers.) Total = 25 Marks Period since Firm is in Information Technology business From 1 to 3 years = 05 From 4 to 7 years = 01 Above 7 years = 05 Number of Employees From 20 to 50 = 02 From 51 to 90 = 05 Above 91 = 15 Number of office locations in Sindh 1 = 02 Above than 1 = 05	10	20	10	15	25
2	Financial Soundness / Status Total = 25 Marks Income Tax Return of Firm last year only = 02 Last consecutive 3 years = 07 Last consecutive 6 years = 10 Average Annual Turnover of last three (3) years Below PKR 20 Million = 02 B/W PKR 20 Million and PKR 50 Million = 05 B/W PKR 50 Million and PKR 90 Million = 10 PKR 90 million and above = 15	2	2	9	22	22
3	Company Experience Total = 150 Marks Number of software and consultancy projects, with at least one being PKR 20 million and above, in Government Sector 1 to 2 = 10 3 to 5 = 10 6 and above = 25 Number of software and consultancy projects, with at least one being PKR 10 million and above, in private sector 1 to 3 = 05 4 to 9 = 20 10 and above = 50 Number of Support Projects, with at least one being PKR 2 million and above 1 to 3 = 05 4 to 9 = 15 10 and above = 25 Score than 6 = 25	20	20	50	40	130
4	Technical Solution Total = 300 Marks Quality of the solution: This should include complete architecture of the proposed software (database, application server, operating systems, reporting tools etc.) = 100 Project management methodology = 50 Software development methodology = 50 Implementation & deployment methodology = 50 Support & Maintenance Plan = 50	85	80	100	200	255

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Team Qualifications	40	40	40	70	150
5 Total = 200 Marks Relevant Core Skill Set Number of staff having experience of at least 2 years (over with Oracle/Sping and others) over Linux and Relational Database: 1 to 5 = 20 6 to 10 = 30 15 and above = 100					
Relevant Technical Certifications Number of certifications in Oracle mid-levelers/database, Microsoft - .NET/SQL Server, etc. mid-levelers/database, Linux and Java software products 5 to 10 = 20 11 to 14 = 30 15 and above = 100					
Total Technical	157	152	219	347	50
Financial Proposal = 300 marks					
Formula for calculating marks: M = Minimum Technically Qualified Financial Bid B = Actual Financial Bid Financial Score = (M / B) * Weight	Not Qualified	Not Qualified	Not Qualified	Not Qualified	300


 Mr. Munir Ali
 Deputy Secretary
 Finance Department


 Dr. Zulfiqar Ali Shahwan
 Director General (Public Relations) Sindh
 Information Department


 Mr. Ahsan Hameed
 Planning Officer (Education Section)
 Planning & Development Department


 Mr. Ahsan Hameed
 Section Officer (General)
 Information & Archives Department